

ADVISORY: In accordance with Public Act 96 of the Public Acts of 1995, it is a criminal misdemeanor to use a suspended, surrendered, revoked, nullified, fraudulently obtained, altered or forged teaching certificate, school administrator certificate, other State Board of Education approval, or a certificate or approval of another person for the purpose of obtaining employment.

HANCOCK PUBLIC SCHOOLS TEACHING & ANCILLARY PROFESSIONAL STAFF APPLICATION

Full Name: _____ Social Security Number: _____

Permanent Address: _____

Present Address: (if different from above): _____

How long do you expect to live here? _____ Phone Number: _____ Alternate Phone: _____

Are you legally eligible to work in the United States? Yes No

Are you 18 years of age or older? Yes No

Position(s) for which you would like to apply: _____

Check grade levels preferred: Elementary Middle School High School All

Subjects preferred (if applicable): _____

When could you start work? _____ Present Salary: _____ Salary Expected: _____

Why do you wish a change of position or location? _____

Have you previously applied for a position in this school district? Yes No When? _____

If related to anyone in our employ, other than spouse, state name and department: _____

What further information would assist the school district in evaluation of your candidacy? _____

Do you speak a second language? If so, please specify: _____

ACADEMIC HISTORY

TYPE	NAME OF SCHOOL	LOCATION	YEARS ATTENDED	DEGREE OR DIPLOMA	YEAR	MAJOR(S)	MINOR(S)
High School							
College or University							
College or University							
College or University							

OTHER INSTITUTIONS ATTENDED FOR PROFESSIONAL TRAINING IN LAST FIVE YEARS

NAME OF INSTITUTION	LOCATION	PROFESSIONAL TRAINING

What certificate or license do you hold to teach or work in Michigan? _____

Date Issued: _____ Date Expires: _____

If you are not licensed or certified in Michigan, do you have licensure or certification in another state? Yes No

State: _____ Certificate or License: _____ Date Issued: _____ Date Expires: _____

Name Under Which Certificate or License Was Granted: _____

ACADEMIC REFERENCES

NAME	TITLE	SCHOOL/INSTITUTION	ADDRESS	PHONE NUMBER

TEACHING EXPERIENCE (Include Current Position, if Applicable)

NAME OF SCHOOL	LOCATION	GRADE(S) OR SUBJECT(S)	DATE STARTED	DATE LEFT

US MILITARY SERVICE OR NON-TEACHING WORK EXPERIENCE

EMPLOYER OR BRANCH OF SERVICE	LOCATION	POSITION OR RANK	DATE STARTED	DATE LEFT

EMPLOYMENT REFERENCES

NAME	TITLE	COMPANY/ORGANIZATION	ADDRESS	PHONE NUMBER

Are you currently retired and collecting a Michigan school employee pension? Yes No

Are you currently employed? Yes No

Have you ever been denied tenure? Yes No

Have you ever been convicted of a crime? Yes No

If yes, when, where and nature of offense: _____

Are there any felony charges pending against you? Yes No

Please specify: _____

If so, may we inquire of your present employer? Yes No

OPTIONAL:

Do you have any medical, mental, or physical conditions which need to be considered should you be employed by this school district? Yes No Please specify: _____

I authorize investigation of all statements contained in this application, and understand that misrepresentation or omission of facts is cause for dismissal.

Applicant's Signature

Hancock Public Schools

The Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category (collectively, "Protected Classes"), in its programs and activities, including employment opportunities. Questions or concerns regarding the nondiscrimination policies should be directed to Kipp Beaudoin, Superintendent, Hancock Public Schools, 501 Campus Drive, Hancock, MI 49930. (906)487-5925