

Hancock Public Schools

SUPERINTENDENT Chris M. Salani

MS/HS PRINCIPAL Mollie Trewartha

BARKELL ELEMENTARY SCHOOL Karen Eddy

NOTICE OF VACANCY - PARAPROFESSIONAL AIDE

Qualifications: High school diploma and a 2-year college degree or equivalent credits preferred.

Job Description: Barkell Elementary School is seeking a dedicated and compassionate Paraprofessional who enjoys making a difference in the lives of children. We are looking for a flexible, team-oriented individual who thrives in a dynamic educational environment and is committed to supporting student learning and well-being.

Responsibilities may include:

- Work with students individually or in small groups to support academics, behavioral, and social-emotional growth.
- Assist in maintaining a positive learning environment.
- Supervise students during recess and in the lunchroom.
- Complete student personal care as needed.
- Perform other duties as assigned by the Principal based on student or building needs.

Length: Approximately 6- 7 hours per day

Interested candidates can apply to:

Mrs. Karen Eddy, Principal
1201 N Elevation Street
Hancock, MI 49930
Or
keddy@hancock.k12.mi.us

Posting date: October 6, 2025

Deadline for Application: Until the position is filled.

Hancock Public Schools is an Equal Opportunity Employer.