

Hancock Public Schools

SUPERINTENDENT Chris M. Salani

MS/HS PRINCIPAL Mollie Trewartha

BARKELL ELEMENTARY SCHOOL Karen Eddy

NOTICE OF VACANCY

Title: GSRP Pre-K Paraprofessional (Great Start Readiness Program)
Reports to: Building Principal

Date: Posted 10-7-25; open until filled

Description:

Hancock Public Schools is seeking a paraprofessional in our preschool GSRP (Great Start Readiness Program). Hancock Public Schools is a small district in northern Michigan which serves around 520 students, PreK-12

Duties and responsibilities:

- Provides assistance to GSRP students in the classroom as well as to the GSRP classroom teacher
- Completes 24 hours of professional development each year
- Assisting GSRP students with positive behavior strategies
- Maintains positive relationships with students, families, staff, administration, and the Community

Qualifications:

- Associate's degree in early childhood or child development or the equivalent; or a valid classroom CDA credential, or experience in the field.
- Strong desire to build and maintain positive relationships with young children
- Ability to collaborate with staff members in the supervision and instruction of students
- A high level of professionalism and organizational skills
- Commitment to lifelong learning

Paraprofessionals work closely with the certified staff and principal, and are compensated according to the Public Schools contract. This position is for approximately 30-35 hours per week.

To apply for this position, please send a letter of interest and current resume to:

Karen Eddy, Principal
Barkell Elementary School
1201 N Elevation St
Hancock, MI 49930

You may email your credentials to: keddy@hancock.k12.mi.us