



HANCOCK PUBLIC SCHOOLS

Job Title: Head Coach, Varsity Football

Salary: Part-Time, Per MEA Schedule B

Term: One Year, Renewable

Reports To: Director of Athletics

Executive Summary: As the Head Varsity Football Coach, he/she must demonstrate excellent leadership and communication skills while establishing an environment that promotes individual and team development, confidence, collaboration, and competitive motivation of our Bulldog student-athletes. The Head Coach's goal will be to help foster enthusiasm for scholarship, for service to program, school, and community, to develop leadership, to develop character, and to focus on quality citizenship. He or she is a highly visible member of our Bulldog community and must set an exemplary standard for all constituents.

Qualifications:

- Minimum 5 years coaching experience, and/or equivalent playing and coaching experience at a post-secondary level.

Desired Qualifications:

- Previous Head/Asst High School coaching experience;
- CPR and AED certified;
- Bachelor's Degree;
- State of Michigan Teacher Certification;
- Preference can be given to current faculty and staff

Essential Responsibilities:

1. Direct all aspects of the Varsity program and supervise both the Varsity coaching staff and Junior Varsity Head Coach in developing and executing the Bulldog Football Program with respect to maximum performance (Varsity) and player development (JV).
2. Assist with instruction within all levels of the program – Varsity, Junior Varsity and Middle School Football – as needed/requested.
3. Formulate and communicate clear and specific goals for the team and individual student-athletes.
4. Become an integral part of, and maintain an open and honest rapport with, the Bulldog community including administration, coaches, faculty, staff, parents and students.
5. Develop, demonstrate, and enhance sport specific knowledge and 'best practices' respective to the sport of Football.
6. Provide a challenging atmosphere of teamwork, collaboration, accountability, and pride among coaches and players.
7. Direct sport-specific strategy with the goals of winning competitions at the varsity level and maximizing the skill sets of available student-athletes.
8. Fairly allocate playing time to student-athletes according to standards and clearly communicate needed improvements to players that wish to increase their time in competition.

9. Supervise and conduct practices in an efficient, effective manner. Be organized and prepared.
10. Create a team atmosphere of respect for self and others – within and outside the program – and treat student athletes consistently within the framework of appropriate team rules/culture that is established.
11. Support and collaborate with coaches of other athletic programs. Includes organization of service the athletic dept as needed.
12. Connect the athletic experience to the achievement of life-long skills necessary for professional and personal success through modeling to and teaching of our student-athletes.
13. Support student academic expectations, responsibilities, and achievements.
14. Participate in and execute policies regarding academic eligibility as it pertains to both academic performance and school-related attendance.
15. Model Good Sportsmanship at all times. Especially in relation to officials and opponents.
16. Create, maintain, and supervise a safe and healthy environment for student-athletes during all program operations.
17. Exercise good judgement and decision-making in all aspects of the program. Emphasis on transportation and training conditions.
18. Assist the Athletic Director and supervise the Head Junior Varsity Coach in proficiently managing program budget and operational needs.
19. Organize fundraising for the program as necessary to support teams needs not funded by the district or booster club.
20. Supervise the Varsity staff and Head Junior Varsity Coach in maintaining an inventory and annually catalog all soft and hard equipment.
 - a. Supervise operations regarding field setup and teardown for preseason, postseason, and for home contests.
21. Request equipment replacement, upgrade, maintenance, etc as needed from the athletic director.
22. Participate in scheduling facility use with the athletic director and other members of the athletic/coaching staff.
23. Maintain CPR and AED requirements.
24. Adhere to all MHSAA, West PAC (conference) and district rules, regulations, and policies.
25. Promote and enforce the Student-Athlete Code of Conduct.
26. Conduct oneself in a respectful manner at all times with colleagues and treat student-athletes with respect.