

**BOARD OF EDUCATION  
HANCOCK PUBLIC SCHOOLS**

**RECORD OF MINUTES**

**No.8/25/2025**

**Regular Meeting  
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Minutes of the Regular Meeting of the District Board of the Hancock Public School District, Houghton County, State of Michigan.

Meeting open -Pledge of Allegiance.

A Regular Meeting of the Board of Education of Hancock Public Schools was held in the boardroom on Monday, August 25, 2025 at 5:31 p.m. President M Lancour called the meeting to order.

Present: Michael Lancour, Emilie Lancour, Catherine Jordan, Taylor Paul, Rebecca Ylitalo, Charlie Klein, and Rod Paavola

Recognition of Individuals:

- Thank you to the maintenance crew for all the work in preparing the school for the new year!

Agenda Items:

Routine Matters

Adoption of Agenda

It was recommended by Superintendent Salani that the submitted agenda be adopted as presented. Moved by Member Klein, seconded by Member Paavola, to adopt the agenda as presented. The motion unanimously carried.

Approve the Special Meeting Minutes.

It is recommended by Secretary E Lancour that the submitted minutes of the Special meeting of July 7, 2025, be adopted as presented. Moved by Member Paul, seconded by Member Klein, to adopt the minutes for the Special meeting of July 7, 2025. The motion unanimously carried.

Approve the Regular Meeting Minutes.

It is recommended by Secretary E Lancour that the submitted minutes of the Regular meeting of July 21, 2025, be adopted as presented. Moved by Member Paul, seconded by Member Jordan, to adopt the minutes for the July 21, 2025, Regular Meeting. The motion unanimously carried.

Approval of checks written for the Month of July 2025.

It is recommended by the CCISD Assistant Business Manager, Jeff Klein, with concurrence by Board Treasurer Ylitalo, that the checks written for the month of July 2025 be approved as presented. Moved by Member Jordan, seconded by Member Paavola, to approve the checks written for the month of July 2025. The motion unanimously carried.

Visitor Comments: 5 visitors (no comments)

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New Business:

Superintendent Report: Chris Salani

- a. Debt Millage facts and information sheets to be distributed mid-September
- b. District email will change to @[hancockps.org](mailto:hancockps.org) during Christmas break
- c. Bus garage sale to the city finalized on 8/14
- d. No update on state budget
- e. In service days this week
- f. Meet the Team promos will be coming
- g. Discussion to rebrand the athletic complex back to Condon Field

Principal Reports:

Mollie Trewartha (MS/HS)

- a. 6th-grade sneak peek and 7-12 packet pick up this week
- b. Updating the student handbook
- c. Trina Barrette will be the 6-12 secretary
- d. Continued MTSS implementation

Karen Eddy (Elementary)

- a. The Summer Learning program served 30 students. Thank you to Karen Anderson and Ellie Daavetilla
- b. New playground equipment based on student survey results. Thank you to the PTO for a \$2000 donation!
- c. GSRP Little Pups preschool has reached the maximum of 18 students
- d. A grant for \$78,000 was received for a new reading curriculum (*Into Reading 2025* by Houghton Mifflin Harcourt)
- e. Purchased 92 Chromebooks and 3 laptops as part of the 35j grant
- f. Bulldog boot camp was this morning. Huge success!
- g. Planning has started for Fall Fest on Sept 30th from 5:30-7

Athletic Director report: Ryan Towles

- a. fall schedules posted to [hchbulldogs.com](http://hchbulldogs.com)
- b. changing from BigTeams to Eventlink (url stays the same)
- c. fully staffed except for JV hockey
- d. officials' pay agreed to by local ADs (shortage still a concern)

Liaison Reports:

HPS Foundation:

- a. All grants were approved (French trip 2026, Kindergarten and Music room updates, 3rd grade books, etc.)

DDA:

- a. Supported projects

Hancock Recreational Committee:

- a. no meeting

CCASB:

- a. no meeting

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**New Business/Discussion/Action Items:**

1. It is recommended by Superintendent Salani to approve the hire of Fred Jaenig, Industrial Tech Instructor. Moved by Member Klein, seconded by Member Paavola, to approve the hire of Fred Jaenig, Industrial Tech Instructor. Motion unanimously carried.
2. It is recommended by Superintendent Salani to approve the hire of Dawn Verran, MS/HS paraprofessional Aide. Moved by Member Klein, seconded by Member Jordan, to approve the hire of Dawn Verran, MS/HS paraprofessional Aide. Motion unanimously carried.
3. It is recommended by Superintendent Salani to approve the hire of Noelle Pinar, Elementary Paraprofessional Aide. Moved by Member Klein, seconded by Member E Lancour, to approve the hire of Noelle Pinar, Elementary Paraprofessional Aide. Motion unanimously carried.
4. It is recommended by Superintendent Salani to approve the hire of Beverly Alholinna, Elementary Paraprofessional Aide. Moved by Member Paul, seconded by Member Jordan, to approve the hire of Beverly Alholinna, Elementary Paraprofessional Aide. Motion unanimously carried.
5. It is recommended by Superintendent Salani to approve the hire of Melissa Pirkola, Elementary Paraprofessional Aide. Moved by Member Paavola, seconded by Member Paul, to approve the hire of Melissa Pirkola, Elementary Paraprofessional Aide. Motion unanimously carried.
6. It is recommended by Superintendent Salani to approve the hire of Kimberly Cook, Elementary Paraprofessional Aide. Moved by Member Paavola, seconded by Member Paul, to approve the hire of Kimberly Cook, Elementary Paraprofessional Aide. Motion unanimously carried.
7. It is recommended by Athletic Director Towels to approve the hire of Jay Caserio, Head Boys Basketball Coach. Moved by Member Klein, seconded by Member Paul, to approve the hire of Jay Caserio, Head Boys Basketball Coach. Motion unanimously carried.
8. It is recommended by Athletic Director Towels to approve the hire of Joe Burcar, Head Varsity Hockey Coach. Moved by Member Klein, seconded by Member Paul, to approve the hire of Joe Burcar, Head Varsity Hockey Coach. Motion unanimously carried.
9. It is recommended by Athletic Director Towels to approve the renewal of the Fall Athletic Coaches: Cross Country - Jennifer Smith, Coach, and Volunteer Ryan Towels. Football - Varsity Head Coach - Jeff Hauswirth, Varsity Assistant Coach - Chris Benge, JV Head Coach/Assistant Varsity - Brendan LeClair, JV Assistant/ Assistant Varsity Coach -Nathan Perrault, and Volunteer - Charlie Klein. Volleyball: Varsity Head Coach - Brian Lamppa, JV Head Coach - Bree Kilpela, Volunteers - Taylor Paul and Emily Lesperance. Middle School Girls Basketball 7th/8th-grade coach - Marina Kero. Moved by Member Paavola, seconded by Member Ylitalo, to approve the renewal of the Fall Athletic Coaches. Roll call: M Lancour, yea; E Lancour, yea; Ylitalo, yea; Jordan, yea; and Paavola, yea. Members Paul and Klein abstained. Motion carried.

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10. It is recommended by Superintendent Salani to approve the resolution to repeal and replace current NEOLA Policies with Thrun Policies, except for the NEOLA anti-bullying Policy, now Thrun Policy #5207 Anti Bullying. Moved by Member Jordan, seconded by Member Paul, to approve the resolution to repeal and replace current NEOLA Policies with Thrun Policies, except for the NEOLA anti-bullying Policy, now Thrun Policy #5207 Anti Bullying. Roll Call Vote: M Lancour, yea; E Lancour, yea; Ylitalo, yea; Jordan, yea; Paavola, yea; Paul, yea; and Klein, yea. Motion unanimously carried.
11. It is recommended by Superintendent Salani to approve the Initial draft of the Elementary/Middle/High School Student/Parent Handbook. Moved by Member Klein, seconded by Member E Lancour, to approve the Initial draft of the Elementary/Middle/High School Student/Parent Handbook. Motion unanimously carried.
12. It is recommended by Superintendent Salani to approve the Initial draft of the Middle/High School Curriculum Guide. Moved by Member Paavola, seconded by Member E Lancour, to approve the Initial draft of the Middle/High School Curriculum Guide. Motion unanimously carried.
13. It is recommended by Superintendent Salani to approve the Initial draft of the Middle/High School Curriculum Guide. Moved by Member Paavola, seconded by Member E Lancour, to approve the Initial draft of the Middle/High School Curriculum Guide. Motion unanimously carried.
14. It is recommended by Superintendent Salani to approve the Food Service bids from Domino's Pizza and Country Fresh for milk. Moved by Member Klein, seconded by Member Paul, to approve the Food Service bids from Domino's Pizza and Country Fresh for milk. Motion unanimously carried.
15. It is recommended by Superintendent Salani to approve his attendance at the MASA Fall Conference in Traverse City on September 17-19, 2025. Moved by Member Klein, seconded by Member E Lancour, to approve his attendance at the MASA Fall Conference in Traverse City on September 17-19, 2025. Motion unanimously carried.
16. It is recommended by Superintendent Salani to approve the renaming of McAfee Field to Condon Field. Moved by Member Paavola, seconded by Member Jordan, to approve the renaming of McAfee Field to Condon Field. The family reached out and will contribute to the scoreboard signage and painting. Judge Condon had originally donated the plot of land. Motion unanimously carried.

Adjournment of Meeting

Moved by Member Paul and seconded by Member Klein to adjourn the meeting at 6:43 pm. The motion unanimously carried.

Emilie Lancour  
Board Secretary