

**HANCOCK PUBLIC SCHOOLS
CONSTRUCTION MANAGEMENT SERVICES**

REQUEST FOR PROPOSALS ("RFP")

Friday, September 17, 2021

Hancock Public Schools

**REQUEST FOR PROPOSALS FOR
CONSTRUCTION MANAGEMENT SERVICES
PART 1 -- GENERAL INSTRUCTIONS**

A. Instructions

Qualified firms are invited to submit proposals to Hancock Public Schools (the "District") for Construction Management services for a proposed construction project involving a manufacturing training facility, recreation facility, elementary school playground, and HVAC renovation. The scope of such project shall be determined with greater specificity at a later date, subject to the passage of a November 2022 bond proposal.

Construction Management Services may include: (1) Pre-Election Phase Services, (2) Design Phase Services, (3) Construction Phase Services, (4) Post-Construction Phase Services, and (5) other potential components to be determined (collectively the "Project"). The successful firm is also expected to provide the District assistance in developing the full scope of the District's construction program and Project.

The District expects that it will use a Construction Manager-*Adviser* for this Project. The District reserves the right however, to modify the form of delivery method prior to the execution of an agreement between the selected architect and District based on the proposals submitted. Unless the District modifies the project delivery method, the form of agreement between the selected bidder and the District will be as set forth in Attachment "A," hereto, which is premised on a modified AIA Document C132 – 2019 Edition. For the purpose of this RFP, the terms "proposal" and "bid" shall be treated as one and the same.

The District reserves the right to reject any or all proposals and to make any award that it considers to be in the best interest of the District.

B. Proposal Submission

To be considered by the District, seven (7) copies of the complete proposal must be received no later than 5:00 p.m., October 15, 2021. Proposals should be addressed to:

Hancock Public Schools
c/o Dr. Steve Patchin, Superintendent
501 Campus Drive
Hancock, Michigan 49930
Telephone: (906) 487-5925

The lower left corner of the submittal envelope should be marked: PROPOSAL FOR CONSTRUCTION MANAGEMENT SERVICES.

Submitted proposals become the property of the District and will not be returned.

C. Late Proposals

Any proposal received by the District after the time specified above may not be considered, in the District's discretion. The party submitting a proposal shall bear full and total responsibility for ensuring timely receipt of that proposal.

D. Withdrawal of Proposals

Proposals may be withdrawn by written notice received at any time prior to the submission deadline. Proposals may be withdrawn in person, provided that the firm's representative signs a receipt for the proposal prior to the submission deadline.

E. Questions Concerning this RFP

Inquiries may be made to Dr. Patchin at the address and telephone number above. Information about the District is available during business hours (8:00 a.m. – 4:30 p.m.).

F. Economy of Preparation

Proposals should be prepared simply, providing a concise description of the firm's ability to meet the requirements of this RFP. Please limit your proposal to the information requested in Part 3 - Proposal Details and Part 4 - Proposal Summary.

G. Proposal Signature

Part 4 - Proposal Summary, should be signed by the person responsible for the decision as to services and costs being offered. In the case of a joint proposal, each party should certify as to services and costs being offered by its own firm in connection with this proposal.

H. Prime Responsibilities

The firm selected will be required to assume responsibility for all services offered in the proposal, regardless of who actually provides such services and whether the selected firm utilizes separate consultants. The selected firm shall be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract. The firm shall provide at least all services traditionally provided by a construction manager-adviser on school construction projects in Michigan, including supervision under 1937 PA 306, as amended, and compliance with other applicable laws. In the event of a joint proposal, such firm shall be jointly and severally responsible for all services offered in the proposal, regardless of who produces them.

I. Proposal Preparation Costs

All costs incurred for proposal preparation presentation, or contract negotiation are the responsibility of the firm. The District shall not be responsible for, and will not pay, the cost for any information solicited or received.

J. Acceptance of Proposal Contents

The contents of the proposal of the selected firm will become contractual obligations when a contract is issued, except with regard to particular contents that are rejected by the District. Failure of the successful firm to abide by such obligations without the express consent of the District's Board of Education will result in cancellation of the award.

K. Proposed Project Schedule

The District expects to hold a bond election for the Project in November 2022, and work on the Project is expected to commence as soon as practicable following a successful election. In the event the District proceeds in such manner the Construction Manager awarded the Project will be expected to participate in that process. The District and all bidders recognize that this schedule may be modified once the Architect and Construction Manager are selected and the Architect and the Construction Manager firms have reviewed the Project requirements.

L. Collusive Bidding and Relationship Disclosure

The Proposer certifies that their Proposal is made without any previous understanding, agreement or connection with any person, firm, or company making a Proposal for the same project and is in all respects fair and without outside control, collusion, fraud, or other illegal action.

The Proposer shall submit a Familial Relationship Disclosure in substantially the form attached hereto as Attachment "B".

The Proposer shall submit an Iran Economic Sanctions Act Certification in substantially the form attached hereto as Attachment "C".

M. Scope of Services

It is assumed that any proposal submitted will include, but shall not necessarily be limited to, the performance of all of the activities and services identified in this section and as set forth in the form of Agreement attached as Attachment "A". The District will consider alternate proposals; however, the proposals must clearly indicate any activities that have been deleted and/or added from the requested scope of services.

1. Programming Phase

- a. Assist in developing a construction project and project scopes and establishing an estimated cost of each desired improvement.

- b. Attend meetings and make presentations concerning the proposed project.
- c. Provide assistance in developing a bonding proposition and in the direction of a bond informational campaign if the District elects to proceed with a November 2022 bond proposal.
- d. Assist the District in the development of the District's construction program and Project scope.
- e. Assist in meetings with the Department of Treasury regarding bond qualification or otherwise

2. Design Phase Services

- a. Consult with District and its Architect to provide value engineering and construction advice regarding materials, methods, systems, and other conditions as they affect the project(s).
- b. Review design drawings and documents, prepare a budget of estimated construction costs and continuously update the budget.
- c. Conduct and/or coordinate all testing and/or surveys required for the project(s).
- d. Prepare a construction schedule including recommendations for appropriate bidding categories and phases, as well as contract coordination and sequencing.
- e. Prepare an occupancy schedule to be implemented upon completion of construction.
- f. Prepare a projected cash flow schedule for all aspects of the project.

3. Bidding Phase Services

- a. Locate, screen, and recommend bidders for District approval.
- b. Develop proposal forms and write work scope descriptions for each separate bidding category.
- c. Distribute construction documents to bidders.
- d. Conduct pre-bid conferences with all contractors for each division of work.
- e. Assist in evaluating proposals.

- f. Conduct post-bid interviews with apparent low bidders.
 - g. Make award recommendations to District.
 - h. Prepare all trade contracts and associated documents, taking into account project specific issues including but not limited to dispute resolution and insurance matters.
 - i. Provide a copy of insurance certificate for the umbrella liability insurance coverage required by the project.
 - j. Receive and review construction bonds: performance and payment.
 - k. Secure building permits and other governmental agency approvals and advise the District of the same.
4. Construction Phase Services
- a. Continually update detailed construction and occupancy schedules.
 - b. Provide full-time, on-site staff to plan, manage, and coordinate trade contractors' activities, including, but not limited to, as is necessary to supervise construction under 1937 PA 306.
 - c. Coordinate and monitor safety programs implemented by contractors.
 - d. Monitor the schedule on a daily basis and take appropriate action with trade contractors that need encouragement and to maintain schedule.
 - e. Conduct progress meetings and provide progress reports.
 - i. Periodic updates, as reasonably directed by the District, with building principal of any activities which may affect operations.
 - ii. Periodic updates, as reasonably directed by the District, with District Representative and a representative of the Architect.
 - f. Conduct project meetings for planning, coordination, and payments.
 - i. Periodic meetings with trade contractors' foremen as necessary for the project and/or as reasonably directed by the District.
 - ii. Monthly meetings with District administrators and representatives of the Architect which will include status reports on the project, budget, change orders, and allowances for reimbursable expenses.

- iii. Provide copies of meeting minutes for distribution to appropriate staff and Board members.
 - g. Monitor trade contractor performance and contract compliance.
 - h. Coordinate construction interfaces, methods, techniques and sequences.
 - i. Evaluate change order requests, receive District and Architect approvals, and coordinate and monitor implementation of change orders.
 - j. Review shop drawings for compliance with contract documents.
 - k. Expedite the shop drawing review process with the Architect.
 - l. Collect, assemble and provide to the District as-built drawings and records, operating the maintenance manuals, warranties, guarantees, and project directories.
 - m. Prepare and administer payment and cost control procedures, including the following:
 - i. Trade contractors' Schedule of Values
 - ii. Trade contractors' Payment Application and Certification
 - iii. Trade contractors' Sworn Statements and Waivers of Lien, if applicable
 - iv. Purchase Order and Disbursement Summaries
 - v. Change Order Listings
 - vi. Budget Cost Summary Reports
 - n. Expedite District-ordered materials and loose equipment delivery.
 - o. Administer all general condition and construction support activities on behalf of the District.
 - p. Coordinate completion of punch lists, final inspections, District acceptance and occupancy.
5. Post-Construction Phase Services

- a. Assist in facilitating/requiring training sessions for appropriate employees regarding the operation and maintenance of technical equipment.
- b. Provide follow-up and call-back services for the duration of the longest warranty period covered by a contractor on the Project.
- c. Conduct a post-occupancy walk-through appropriately timed to address Project issues prior to expiration of applicable warranties.
- d. When requested, advise and assist the District with special and/or additional services beyond the scope of basic services.

N. Insurance Coverage

Prior to beginning work, the selected firm will be required to provide a copy of insurance certificates for general and professional liability coverages. Any consultants of the Construction Manager shall provide insurance coverages at least equal to that provided by the Construction Manager, and those consultants shall provide insurance certificates for general and professional liability coverages.

O. Payment of Fees

No payment for any professional services and/or expenses incurred prior to the bond election will be made prior to the relevant bond election, expected to occur in November 2022. If the election fails, the District shall not be responsible for payment of fees and/or reimbursable expense, and the District may terminate the contract. If any District bond proposition considered at the election is successful, the District shall be responsible for the payment of any fees and/or reimbursable expenses incurred by the Construction Manager prior to the bond election, which fees and expenses shall be included within the Construction Manager's Basic Services fee as described in the form of agreement attached hereto in Attachment "A." Nothing herein shall be deemed to eliminate or reduce the District's right to terminate the Agreement at-will upon seven days' written notice.

Professional fees and reimbursable expenses shall be itemized on the same invoice so that the District issues no more than one monthly check to the construction management firm. The specific days of the month on which invoices are to be received and checks released, as well as the payment schedule, will be determined when the contract is finalized with the selected firm. The District will make payments to the Construction Manager as determined during contract negotiations with the selected firm.

P. Architect

The District's Architect for the project shall be determined at a later date. The District reserves the right to utilize the services of any other architects/engineers/consultants of its selection.

Hancock Public Schools

**REQUEST FOR PROPOSAL FOR
CONSTRUCTION MANAGEMENT SERVICES
PART 2 -- PROPOSAL REVIEW AND SELECTION PROCESS**

A. Time Frame for CM Selection

It is the intent of the District to select a CM according to the following schedule:

September 17, 2021	RFP is released.
September 29, 4:30 pm	Optional pre-proposal review meeting with Owner.
October 15, 2021, 5:00 pm	Proposals are due.
October 18, 2021, 6:00 pm	Optional Bidder interviews with the Board of Education.
October 25, 2021, 5:30 pm	Board of Education selects a Construction Manager and authorizes the Superintendent to finalize a contract.
October 26, 2021	Construction Manager begins work.

The District reserves the right to adjust the above schedule and/or to add/remove steps as it deems necessary or desirable in its sole discretion, with or without notice to bidders or potential bidders.

B. Review and Selection Process

The District reserves the right to reject any or all proposals that are determined not to be in the best interests of the District. The District will not necessarily select the lowest cost proposal.

C. Construction Manager Interviews

It is expected that the District may invite firms to participate in interviews with the Board of Education (and/or, if applicable, any Selection Committee) and to answer any questions that may exist about their proposal.

D. Evaluation Criteria

The District will evaluate proposals considering all of the information provided in response to this RFP, including but not necessarily limited to the following:

Adherence to RFP: To merit evaluation, submittals must conform, in both content and presentation, to the parameters established in this request.

Relevant Experience: Relevant experience of the firm with construction and renovation of K-12 public school facilities, particularly those of comparable size and complexity.

Qualifications: Qualifications and experience of the key staff to be assigned to these projects.

Timeliness: Ability of the firm to complete work tasks specified in this RFP in a timely fashion.

Responsiveness: The ability to meet quickly with District officials, contractors, etc. when necessary.

Team Compatibility: The ability of the firm to work with students, District employees, parents, community members, architectural firms, contractors, and governmental officials based on references and interviews.

Fee Proposal: The total fees for construction management services, including professional fees, allowances for reimbursable expenses (including on-site personnel costs), and allowances for general conditions items.

E. Awarding of the Contract

All proposals received shall be subject to evaluation by District Administration and the Board of Education for the purpose of recommending a firm or firms with whom a contract will be executed. It is anticipated that the Board of Education will authorize a District administrator to finalize contract terms with the selected firm, which terms will be subject to the final approval of the Board of Education.

The form of Contract shall be based on the modified version of AIA Document C132 – 2019 Edition, attached hereto as Attachment “A.” The bidder shall be deemed to agree with the attached document in its entirety, except and to the extent the bidder specifically objects in writing to any provision therein and attaches the objection(s) as a separate document to its response to this RFP, along with a proposed alternative.

Notwithstanding anything herein to the contrary, the District shall have the ability, in its sole discretion, to negotiate any term of the Contract. The award of a Contract shall be contingent upon the successful negotiation of same. Without limiting the breadth of the foregoing, it is expressly acknowledged and agreed that the District has the right to require negotiation of an Owner/Construction Manager Agreement utilizing an "at risk" construction manager.

Hancock Public Schools

**REQUEST FOR PROPOSAL FOR
CONSTRUCTION MANAGEMENT SERVICES
PART 3 -- PROPOSAL DETAILS**

NAME OF FIRM: _____ YEAR ESTABLISHED: _____

ADDRESS: _____
(Street) (City/State) (Zip Code)

TELEPHONE NUMBER: _____ FAX NUMBER: _____
(Area Code) (Area Code)

A. BUSINESS ORGANIZATION

1. Individual _____ Partnership _____ Corporation _____ Other _____

2. Years firm has provided CM Services: _____

3. List Principals and Officers of the Firm:

4. List the number of in-house personnel in your organization:

Administrative	_____	Registered Professional	_____
Estimators	_____	Cost Control Engineers	_____
Project Manager	_____	On-Site Superintendents	_____
Accounting/Finance	_____	Purchasing/Expeditors	_____
CPM Schedulers	_____	Value Engineer	_____
Clerical	_____	Others	_____

DO NOT INCLUDE any firms acting as consultants.

5. Provide a brief history of your firm's experience with public school construction.

6. Enclose a copy of the firm's most recent financial statement.

7. **PERSONNEL:**

Provide an organization chart, including resumes of all key personnel your firm will commit to this project(s) if awarded the contract. For each on-site superintendent you identify to be assigned to our project, please provide the name and phone number of at least two school superintendents, two business managers, and two building principals with whom the field superintendent has worked on a school building project.

8. List professional consultants outside your firm you propose using to provide services not available to your firm.

<u>Firm Name</u>	<u>Location City/State</u>	<u>Specialty</u>	<u>Number of Times Affiliated With You</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

9. What is your firm's present workload?

	<u>Number of Projects</u>	<u>\$ Value</u>
Projects in pre-construction phase	_____	_____
Projects in construction phase	_____	_____

Please provide a list of all school construction projects and non-school construction projects currently being handled by your firm, including an indication of percentage of completion for each project listed.

10. Explain your Umbrella Liability Insurance coverage:
- Total amount of protection provided.
 - Coverage categories maintained.
 - Amount of deductible, if any.
 - Firm name, address, phone #, and contact person of Insurance Company.
 - Are the costs of this coverage included in your Fee Proposal? If not, what is the additional cost?
11. Have you had mediation, litigation, arbitration, or some other form of claims filed against your company by an educational client? If yes, explain the action in detail.
12. Have you had mediation, litigation, arbitration, or some other form of claims settled between your company and an educational client? If yes, explain the action in detail.
13. Have you had mediation, litigation, arbitration or some other form of claims filed against or settled with your company by any client outside of the educational market or have you filed the same against any other such client? If yes, explain the action in detail.

B. APPROACH TO CONSTRUCTION MANAGEMENT SERVICES:

1. Describe in detail the pre-election services you offer educational clients.

2. Some construction work may occur while school is in session. Describe how your firm will: (a) ensure the safety of students, staff, visitors, and contractors; (b) minimize any interruptions to day-to-day District operations; and (c) meet scheduled occupancy dates.

3. What are some of the exceptional educational features of school buildings for which your firm has served as CM?

4. Explain your firm's educational technology expertise.

5. Please explain your firm's philosophy regarding the use and issuance of change orders. Further, please list the steps in your standard change order procedure, your criteria used to determine whether Additional Service Fees will be charged, and your fee schedule (if any) for change orders.

6. Describe your firm's method of budget/cost control, cost estimation methods, value engineering analysis, quality control, safety coordination and monitoring, and time schedule adherence.

7. Describe how your firm stays up-to-date on educational construction code and regulatory requirements?

8. Describe the bid packaging methods utilized by your firm to permit smaller and local contracting firms to meaningfully participate in the construction bid process.

9. Describe your firm’s method of communication with our building principals, district office administrators, and Board of Education for our project.

10. Describe your philosophy regarding the establishment, use and purpose of a contingency fund.

11. Identify all categories of anticipated reimbursable expenses and General Conditions items you would expect to charge to the District, as well as any multiplier that you would propose applying to such costs.

12. Please identify the methods used by your firm to facilitate the punchlist and close-out process of the project, including the steps taken to secure full performance of contractors during that process and the way in which your firm determines a project to be fully completed.

13. Add any additional information about your CM approach as envisioned for this project.

14. List the three (3) most recently completed school building projects for which your firm has acted as Construction Manager.
 - a. Project Name: _____
 School District: _____
 Contact: _____
 Phone Number: _____
 Brief Description: _____

 - b. Project Name: _____
 School District: _____
 Contact: _____
 Phone Number: _____
 Brief Description: _____

 - c. Project Name: _____
 School District: _____
 Contact: _____
 Phone Number: _____
 Brief Description: _____

15. Provide the three (3) most recent Architectural Firms your firm has worked with on school buildings projects:

a. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____

b. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____

c. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____

16. Provide the two (2) most recent contractors your firm has worked with on school building projects for each skill trade:

CARPENTRY:

a. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of Carpentry Contract: _____

b. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of Carpentry Contract: _____

CONCRETE:

a. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of Concrete Contract: _____

b. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of Concrete Contract: _____

ELECTRICAL:

- a. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of Electrical Contract: _____

- b. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of Electrical Contract: _____

EXCAVATING:

- a. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of Excavating Contract: _____

- b. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of Excavating Contract: _____

HVAC AND PLUMBING:

- a. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of HVAC and Plumbing Contract: _____

- b. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of HVAC and Plumbing Contract: _____

MASONRY:

- a. Firm Name: _____
Contact Person: _____
Phone Number: _____
Project: _____
Project Completion Date: _____
Approximate Amount of Masonry Contract: _____

- b. Firm Name: _____
 Contact Person: _____
 Phone Number: _____
 Project: _____
 Project Completion Date: _____
 Approximate Amount of Masonry Contract: _____

PAINTING:

- a. Firm Name: _____
 Contact Person: _____
 Phone Number: _____
 Project: _____
 Project Completion Date: _____
 Approximate Amount of Painting Contract: _____

- b. Firm Name: _____
 Contact Person: _____
 Phone Number: _____
 Project: _____
 Project Completion Date: _____
 Approximate Amount of Painting Contract: _____

STEEL ERECTION:

- a. Firm Name: _____
 Contact Person: _____
 Phone Number: _____
 Project: _____
 Project Completion Date: _____
 Approximate Amount of Steel Erection Contract: _____

- b. Firm Name: _____
 Contact Person: _____
 Phone Number: _____
 Project: _____
 Project Completion Date: _____
 Approximate Amount of Steel Erection Contract: _____

C. ANTICIPATED PROJECT SCHEDULE

The District desires that construction for the Project begin on Spring of 2023 and that substantial completion be achieved by not later than August of 2024. Please identify any concerns or reservations your firm may have with these general parameters and describe any negative impacts on the Project foreseen as a result of such parameters. The District anticipates working with the selected Construction Manager after bidding to consider Project Schedule adjustments necessary to maximize bidding opportunities.

Hancock Public Schools

**REQUEST FOR PROPOSAL FOR
CONSTRUCTION MANAGEMENT SERVICES
PART 4 – PROPOSAL SUMMARY**

Because this RFP relates to the provision of services on a yet-to-be-determined project scope, the cost proposal shall be stated as a percentage of construction cost as set forth below. *The total cost is to include professional fees, allowances for reimbursable expenses, the cost of on-site supervisors and other personnel, and allowances for general conditions items.* If you believe any other information or clarification may be helpful to the District in determining your cost for services (such as, but not limited to, a further breakdown of costs per cost or work category), please include that information in your proposal.

Project Cost:	\$15,000,000 - \$20,000,000		\$20,000,001 - \$25,000,000		\$25,000,001 - \$50,000,000	
Type of Work:	New Construction	Renovation	New Construction	Renovation	New Construction	Renovation
% of Cost						

This proposal has been prepared to provide the District with all the information requested in Part 3 - Proposal Details, of the RFP regarding Construction Management services. The undersigned certifies that the proposal contained herein meets or exceeds the scope of services as outlined in this RFP, and that any items that have been deleted from and/or added to the requested scope of services (including, but not limited to, the proposed contract language) are clearly noted as follows:

_____.

Signed this ____ day of _____, 2021.

Firm Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

If a corporation, indicate State of incorporation and affix seal.

Attest: _____

By: _____

Signature/Title

ATTACHMENT “A”

Form of Agreement

ATTACHMENT "B"

FAMILIAL DISCLOSURE STATEMENT

AFFIDAVIT OF _____
(insert name of affiant)

STATE OF MICHIGAN)
)ss
COUNTY OF _____)

_____ makes this Affidavit under oath and states as follows:

(insert name of affiant)

- 1. I am a/the:
 - President
 - Vice-President
 - Chief Executive Officer
 - Member
 - Partner
 - Owner
 - Other (please specify) _____

of [insert name of contractor], a bidder for construction management services for Hancock Public Schools.

2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned contractor and the school district's superintendent and/or board members:

3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for construction management services.

4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

(signature of affiant)

Dated: _____

Subscribed and sworn before me in _____ County,
Michigan, on the ___ day of _____, 202__

(signature)
(printed)

Notary public, State of Michigan, County of _____

My Commission expires on _____

Acting in the County of _____

ATTACHMENT "C"

IRAN ECONOMIC SANCTIONS ACT CERTIFICATION

I am the _____ (title) _____ of _____ (bidder) _____, or I am bidding in my individual capacity ("Bidder"), with authority to submit a binding bid for the provision of construction management services to Hancock Public Schools. I have personal knowledge of the matters described in this Certification, and I am familiar with the Iran Economic Sanctions Act, MCL 129.311, et seq. ("Act"). I am fully aware that the school district will rely on my representations in evaluating bids.

I certify that Bidder is not an Iran-linked business, as that term is defined in the Act. I understand that submission of a false certification may result in contract termination, ineligibility to bid for three (3) years, and a civil penalty of \$250,000 or twice the bid amount, whichever is greater, plus related investigation and legal costs.

(signature)

(printed)

(date)